Instruction for authors

The authors who would like to publish their papers in the international thematic collection “***In Honour of Professor Đorđe Tasić”*** are kindly asked to observe the following requirements:

Manner of submission

The document with full data (see section PAPER CONTENT) should be sent to the Conference e-mail: ssd.konferencija@gmail.com

SUBMISSION DEADLINE: **30 August 2022**

ARTICLE CATEGORY (TYPE): exclusively original scientific papers

LANGUAGE

The languages in which the papers should be submitted are English, Russian and Serbian. The papers in Serbian must be written only in Cyrillic alphabet. We will also accept papers in other foreign languages used in international scholarly communication provided they fulfil the criteria listed below.

PAPER CONTENT

The paper must contain the following elements listed by the following order:

* Author’s first name, middle initial and last name; e-mail in the footnote; year of birth in a separate footnote at the end of the paper;
1. Affiliation, with the full name of the institution (for institutions with a complex organization, all organizational levels are listed from the highest to the lowest, e.g. name of the university, name of the faculty, name of the division, department etc.);
* Title (the title should reflect the content of the paper, while at the same time taking into account the principle of economy);
* The same abstract sent when applying for the conference and the same keywords, written in the language of the paper itself;
* Text of the paper;
* References;
* Sources of material;
* Summary in English if the paper is written in Serbian or another language or, if the paper is written in English, Russian or another foreign language, abstract in Serbian, in Cyrillic alphabet, with the following elements:
1. Author’s first name, middle initial and last name (with diacritics);
2. Title translated into a foreign language. If the paper is written in a foreign language, this should be submitted in Serbian, in Cyrillic alphabet;
3. Label Summary;
4. Text of the Summary (It may be the Abstract in a foreign language applied for the conference or, if possible, its longer version, making up to 10% of the paper). If the paper is written in a foreign language, this should be submitted in Serbian, in Cyrillic alphabet;
5. Keywords translated into a foreign language (the same ones given in the Abstract). If the paper is written in a foreign language, this should be submitted in Serbian, in Cyrillic alphabet.

LENGTH

The expected length of the paper is 28800 characters with spaces (the text in the footnotes is not included in this number). The papers can exceed the expected length by 10%, BUT CANNOT BE SHORTER THAN IT.

FORM

File format

The papers are submitted in the doc. format. We with would like to emphasize that with docx format, the format may be lost during the proofreading and entering the text into the print-breaking program.

Drawings, maps, photographs and illustrations should be submitted as separate files in JPG, in the resolution higher than 300 х 300 pixels per inch. Vector drawings should be submitted in EMF or WMF format.

Drawings, maps, photographs and illustrations should be attached in separate files, while in the text of the paper the name of the illustration is written in the place where it should be, in the language of the paper and in the language of the abstract. Charts made in the text-processing program should remain in the text, while those made in an external program are submitted as separate files.

Letter characters

Times New Roman is the font to be used.

The papers written with non-standard fonts will not be accepted.

Numbering

Paragraphs, titles and subtitles should not be numbered. It is necessary to structure the paper adequately, by separating the titles and subtitles from the rest of the text.

Quotes

Longer quotes that are not part of a sentence must be written in a separate passage and with quotation marks, not italicized, with the exception of the quotes originally written in italic.

Verses must be written in italic.

Tables

Tables should be simple, with no colours or shading. Indents and alignments in tables must be automatically formatted and not made by manually adding spaces. All tables will be reformatted in the Collection and that is why it is not necessary to give them a special appearance. Each table must have a title in the language of the paper and the language of the abstract.

Emphasizing

For emphasizing, italic should be used, while capital, bolded and underlined letters should be avoided. If it is necessary to use several ways of emphasizing, the order is as follows: italic, small capital letters, small capital letters in italic. In specific cases, in line with the requirements of scientific fields, capital letters may be used.

Footnotes

Footnotes are entered solely automatically, by using the appropriate option in the text-processing program. Numbering is continuous with Arabic numerals from 1 onwards. The longest footnote should not exceed 100 words.

CITATION OF REFERENCES

In the section References, SOLELY quoted sources should be cited, excluding other sources used in the course of writing the manuscript.

References are cited by using APA standard, adjusted to the language and alphabet of the paper.

Bibliographic references in footnotes and literature are cited with no transcription, in the original alphabet. If cited literature is printed in Cyrillic and references in parentheses and the list of references should be cited in Cyrillic, but are printed in Latin alphabet, they should be cited in Latin alphabet.

Only one place of publication is cited in the list of references, even if the publication itself lists several of them.

Citations in the text

|  |  |  |
| --- | --- | --- |
| Author(s) in the text | First citation in the text | Second and further citations |
| Work of one author | Brzeziński (2001) | Brzeziński (2001) |
| Work of two authors | Popović and Stanojčić (1994) | Popović and Stanojčić (1994) |
| Work of three to five authors | Minić, Ristić, Vujović, Cvejić, Ranđelović (2010) | Minić et al. (2010) |
| Work of six and more authors | Honkinen et al. (2008) | Honkinen et al. (2008) |
| Group (institution, organization, institute) with a recognizable abbreviation | Serbian Academy of Sciences and Arts (SASA, 2005) | SASA (2005) |
| Group without a recognizable abbreviation | Centre for Professional Development of Education Staff (2010) | Centre for Professional Development of Education Staff у (2010) |

One author:

Brzeziński (2001), as a reason for...

Or:

As early as 2001, Brzeziński claimed that...

Two authors:

Ilić and Petrović (2007) emphasize their great importance in...

Or:

Our authors (Ilić and Petrović, 2007) also emphasize their great importance...

Several authors:

Đorđević, Ilić and Petrović (2007) consider the matters...

Every next reference to this paper in the same text:

Ilić et al. (2007) consider the matters...

When referring to several authors simultaneously, according to APA style, their works are listed by Cyrillic or Latin alphabet order within the reference brackets.

The authors who find it acceptable (Banks, 2008; Lyons, 2005; Simmons, 2003) emphasize that...

Bibliographic parenthesis

|  |  |  |
| --- | --- | --- |
| Author(s) | Bibliographic parenthesis for the first citation in the text | Bibliographic parenthesis for the second and further citations in the text |
| Work of one author | (Brzeziński, 2001) | (Brzeziński, 2001) |
| Work of two authors | (Popović and Stanojčić, 1994) | (Popović and Stanojčić, 1994) |
| Work of three to five authors | (Minić, Ristić, Vujović, Cvejić, Ranđelović, 2010) | (Minić et al., 2010) |
| Work of six and more authors | (Honkinen & al., 2008) | (Honkinen & al., 2008) |
| Group (institution, organization, institute) with a recognizable abbreviation | (Serbian Academy of Sciences and Arts [SASA], 2005) | (SASA, 2005) |
| Group without a recognizable abbreviation | (Centre for Professional Development of Education Staff, 2010) | (Centre for Professional Development of Education Staff, 2010) |

In the bibliographic parenthesis, the page number is separated by a comma, with the listed abbreviation “p.”: (Brzeziński, 2001, p. 145)

Citation in bibliography – Review of the most common types of references

Monographs

Last name, first name initial. (Year of publication). *Monograph title in italic*. Place of publication (City): Publisher’s name.

In the event of several cities with the same name in different states (which is not rare in the USA), the name of the city should be accompanied by the name of the state.

If the monograph is available online, the link should be added at the end.

Todorov, T. (1987). *Introduction à la littérature fantastique*. Beograd: Rad.

Mihajlović, D. (2012). *Psychological Discussions*. Novi Sad: Publisher. Retrieved from: http://linkknjige.co.rs

Collections, book chapters, congress documents

Last name, first name initial. (Year of publication). Paper title. In: First name initial and last name of the editor/the person who prepared it (ed. or prepared by), *Publication title in italic* (pp. from-to). Place of publication: Publisher’s name.

Perović, A. (2015). Understanding Personal and Reflexive Pronouns among Adults with the Down Syndrome. In: M. Lončar-Vujnović (prepared and edited by), *Encounters of Nations and Cultures: International Thematic Collection* (271–287). Kosovska Mitrovica: Filozofski fakultet Univerziteta u Prištini.

Periodicals

Author’s last name, first name initial. (Year of publication). Article title. *Journal name in italic*, No. vol. (No. in the current year), pages on which the article is published, from-to.

If the article has a DOI number, it is listed at the end.

If the article retrieved from an electronic source has no DOI number, the link is listed.

Petrović, A. (2014). Philosophy of Education and Human Freedom. *Collection of Works of the Faculty of Philosophy in Priština*, 44 (1), 447–461. doi: 10.5937/zrffp44–5873

Marković, D. (2013). Competence and Inventiveness – Basic Paradigms of Higher Education in the Forthcoming Knowledge Society. *Collection of Works of the Faculty of Philosophy in Priština*, 43 (1), 323–335. Retrieved from: http://scindeks-clanci.ceon.rs/data/pdf/0354-3293/2013/0354-32931301323M.pdf

Lexicons, dictionaries, encyclopaedias

Entry name. (year of publication). In: First name initial, last name (ed. or prepared by). *Publication title in italic* (edition, volume, page). Place of publication: Publisher’s name.

Computers. (1999). In: J. Clute & P. Nicholls (Eds.). T*he Encyclopaedia of Science Fiction* (2nd. ed., p. 253). London: Orbit.

Mandragora. (2008). In: P. Ćosić et al. *Dictionary of Synonyms* (p. 315). Beograd: Cornets.

Example for an online encyclopaedia:

Van Gulick, R. (2014). Conscioussness. In: E. N. Zalta (Ed.). The Stanford Encyclopaedia of Philosophy (Winter 2016 ed.). Retrieved from: https://plato.stanford.edu/archives/win2016/entries/consciousness/

Example for an online edition, with no author and editor:

Cyberpunk. (n.d.) *Merriam-Webster’s online dictionary*. Retrieved on 8 March 2017, from: http://www.merriam-webster.com/dictionary/cyber punk

Texts from daily newspapers

Last name, first name initial. (Date of publication). Text title. *Name of the daily newspaper* (italic), page number.

If the author is anonymous, put Anon.

Petrović, С. (1992, 12 August). Beauty of the Written Word. *Dnevnik*, p. 14.

Example for an online edition:

Radović, D. (2008, 11 March). From Picasso to Marina Abramovich. *Politika*. Retrieved from: http://www.politika.rs/scc/clanak/35894/Од-Пикаса-до-Марине-Абрамовић

Unpublished master’s theses and doctoral dissertations

Last name, first name initial. (Year). *Dissertation/Thesis title in italic* (defended doctoral dissertation in manuscript/master’s thesis). Institution name, Place.

Iričanin, G. (1983). *Degree of Interference in the Adoption of Sentence Patterns in Teaching German* (unpublished doctoral dissertation). Filozofski fakultet, Novi Sad.

Unpublished manuscripts

Author’s last name, first name initial. (Year). *Manuscript title in italic*. Unpublished manuscript [or: Manuscript in the course of preparation for printing].

Unpublished manuscripts with an affiliation

Author’s last name, first name initial. (Year). *Manuscript title in italic*. Unpublished manuscript, Department, Faculty, University, City, State.

Audio-visual media

Film

Producer’s last name, first name initial (producer) & director’s last name, first name initial (director). (Year). *Film title in italic* [film]. Country of origin: Studio.

Petrović, D. (producer), & Bjelogrlić, D. (director). (2010). *Montevideo, God Bless You!* [film]. Serbia: Intermedia Network, Radio Televizija Srbije.

TV series episode

Scriptwriter’s last name, first name initial (scriptwriter) & director’s last name, first name initial (director). (year of broadcasting). Episode title [TV series episode]. In: First name initial, Last name (executive producer), *Series title in italic*. City: Media house.

Perišić, P. (scriptwriter), & Vukobratović, M. (director). (1993). Male Mother [TV series episode]. In: Cinema Design (executive producer), *The Policeman from the Cock’s Hill*. Beograd: Radiotelevizija Beograd.

Video recording

Author’s last name, first name initial. OR Name of the recording on the screen. (year, day and month of posting the recording). Name of the video recording [Video recording]. Retrieved from the links of the recording

Lulić, J. (2013, 26 November) Drama as a Literary Genre [Video recording]. Retrieved from: https://youtu.be/9h6\_h04ZiBQ

Computer programs for quotes

Most modern text processors enable organizing quotes and automatic application of quoting styles. In Word, starting from Version 2007, it is possible to form parentheses and references automatically in APA style.